



Rutherford County Government

Inventory Control

School Transfer Form

Asset #	Category and Description	Make/Model	Serial Number

 Transferring Principal's Signature

 Receiving Principal's Signature

 School

 School

By signing above you certify that the asset(s) listed above will be transferred and included as part of the receiving party's inventory. Please submit this form to the Inventory Control Office once both parties have agreed and signed. You may fax this form to our office at (615) 904-7526. If you have any questions please call us at 890-7207.