



Rutherford County Fire-Rescue Department

Division of Fire Prevention - Fire Marshal's Office

2785 Barfield Road

Murfreesboro, Tennessee 37128

(615) 907-3600 Ext. 1



OPERATIONAL PERMIT REQUIRED – PLACES OF ASSEMBLY

105.6.37- Places of Assembly Permit

Where Required

In accordance with Rutherford County's enacted permitting requirements. A permit is required to operate a Place of Assembly (venue, community hall, restaurant, etc.).

Permit Fee- \$150

Permit Period- 1 Year

Required Inspections

1. Annual Fire & Life Safety Inspection

Permit Instructions

1. Permits can be obtained online by visiting <https://rutherfordcw.tngeo.com/PublicAccess>.
2. If the applicant does not have an account, one will need to be created.
3. Log in to permit portal using your username and password.
4. Select "Create Application" at the top of the screen.
5. Select "Fire Permits".
6. Select "Fire Operational Permits".
7. Select "Places of Assembly".
8. Fill out the permit application in its entirety. Omission of data fields will delay the permit approval process.
9. Once application is completed and submitted, it will be reviewed for completion and accepted or returned for the addition of missing information.
10. Once your permit application is accepted, you may contact Rutherford County Building Codes (615-898-7734) to process payment of permit fees.