



Rutherford County Fire-Rescue Department

Division of Fire Prevention - Fire Marshal's Office

2785 Barfield Road

Murfreesboro, Tennessee 37128

(615) 907-3600 Ext. 1



OPERATIONAL PERMIT REQUIRED- FIRE WATCH

403.12, 901.7, 3304.5- Fire Watch

Permit Fee- \$50

Permit Period- Per day

Where Required

In accordance with Rutherford County's enacted permitting requirements. An operational permit is required for an occupancy when certain fire protection or life safety features are rendered inoperable.

Personnel assigned to fire watch must meet the requirements of Rutherford County Fire Code sections 403.12.1, 901.7, and 3304.5 (respectively) with regards to times of duty, responsibilities, and training. When the business or occupancy is unable to provide personnel meeting the above requirements, Fire Rescue personnel may be retained to provide the Fire Watch. These personnel will be compensated by the occupancy at a rate determined by the Fire Marshal.

Permit Instructions

1. Permits can be obtained online by visiting <https://rutherfordcw.tngeo.com/PublicAccess>.
2. If the applicant does not have an account, one will need to be created.
3. Log in to permit portal using your username and password.
4. Select "Create Application" at the top of the screen.
5. Select "Fire Permits".

***Installation/Inspection Records are required to be submitted to The Compliance Engine**

6. Select "Fire Operational Permits".
7. Select "Fire Watch Permit".
8. Fill out the permit application in its entirety. Omission of data fields will delay the permit approval process.
 - a. The following information shall be provided with the permit:
 - i. Type and occupancy of building.
 - ii. Indicate whether a special event is taking place during the impairment.
 - iii. Description of impairment to fire protection systems.
 - iv. Projected date of restoration to system.
 - v. Property owner/owner's authorized agent name and contact information
 - vi. Emergency contact during impairment period
9. Once application is completed and submitted, it will be reviewed for completion and accepted or returned for the addition of missing information.
10. Once your permit application is accepted, you may contact Rutherford County Building Codes (615-898-7734) to process payment of permit fees.

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