

Frequently Asked Questions about OJI

Who do I report an on-the-job injury to?

You are required to report an on-the-job injury to your supervisor immediately or within the current working shift, even if you do not think you need to seek medical treatment.

How long do I have to seek medical treatment for a qualifying on the job injury?

You have until the 7th day to seek treatment with day one being the day of the incident.

Do I need to complete OJI paperwork even if I don't plan on seeking medical treatment?

Yes, you need to fill out OJI paperwork for any work-related injury. If you are not seeking medical treatment mark it as report only. You will still have until the 7th day to seek medical treatment.

Where can I seek medical treatment for an on-the-job injury?

You will select a clinic from the OJI panel of physicians provided on our website and on the OJI claim report form. Non authorized treatment may result in the loss of all OJI benefits.

Can I go to the Emergency Room for an on-the-job injury?

The Emergency Room is not an approved treatment facility for an on-the-job injury. In the event there is an incident that is deemed to be life-threatening and could lead to disability or death if not treated employees should go to the nearest ER or the ER selected by the emergency responders. ER services will not be approved until the incident has been determined to be work related.

If I do have to go to the Emergency Room for initial treatment, where do I go for a follow up if needed or a referral? After you are released from the ER you will need to go to one of the OJI clinics for a drug test and breath alcohol test. Post ER follow up will also be done at one of the OJI clinics. The clinic will submit any referrals, additional testing, or orders to the Third-Party Administrator.

Does OJI pay for time missed from work while going to doctor's appointments or physical therapy? No, OJI does not pay for time away from work for appointments related to an OJI. In most cases appointments can be made around an employee's work schedule to minimize the time missed from work. If needed employees can use available leave pay for time missed from work for appointments.

What are the most common reasons OJI Benefits end?

- Upon completion of medical treatment and/or released MMI
- Seeking medical treatment with a medical provider not authorized by Risk Management.
- Failure to follow medical advice of the designated physician.

How is my supervisor notified if the treating physicians gives me a note stating that I am unable to return to work or if I have restrictions? It is the employee's responsibility to notify their supervisor if the treating physician provides written documentation that they are unable to return to work or if they can return but have restrictions. The employer determines if restrictions can be met.

What steps need to be taken when I am released to work with restrictions?

Provide your supervisor with a copy of your restrictions, they will determine if accommodation can be met.

If the treating physician provides documentation that I am unable to work until my next follow-up visit, do I get paid through OJI for the time missed from work? TTD benefits through OJI are due starting the eighth (8th) calendar day of the disability. If the temporary disability period is less than eight (8) days there are no benefits due. You may use available leave time for the time missed. Please follow normal protocols for time away from work.