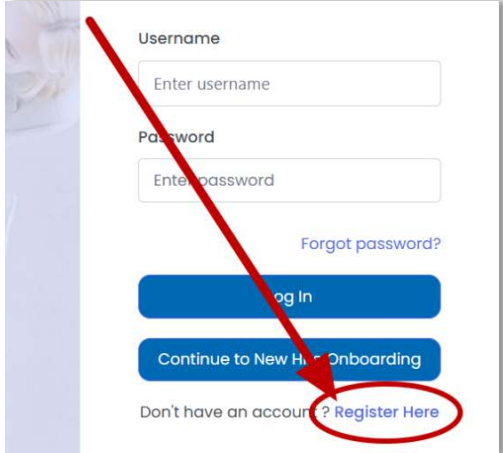


How to Register on MyBenefitsChannel.com

Step 1: Go to MyBenefitsChannel.com

- Visit www.mybenefitschannel.com to register and create your account.
- Click the **Register Here** link. **Note:** Your username and password are secure and are not shared with anyone, even your employer.



Username
Enter username

Password
Enter password

[Forgot password?](#)

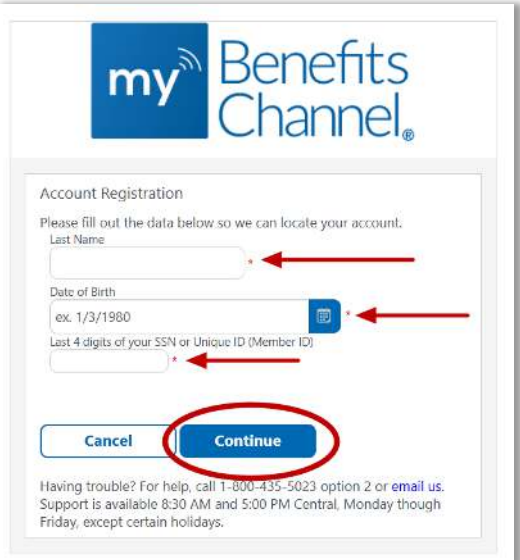
[Log In](#)

[Continue to New Hire Onboarding](#)

Don't have an account? [Register Here](#)

Step 2: Register your Account

- Enter your **Last Name**, your **Date of Birth** and **Last 4 digits of your SSN** in the correct fields.
- Click the blue **Continue** button.



my Benefits Channel

Account Registration

Please fill out the data below so we can locate your account.

Last Name *

Date of Birth
ex. 1/3/1980 *


Last 4 digits of your SSN or Unique ID (Member ID) *

[Cancel](#) [Continue](#)

Having trouble? For help, call 1-800-435-5023 option 2 or [email us](#). Support is available 8:30 AM and 5:00 PM Central, Monday through Friday, except certain holidays.

Step 3: Review the MyBenefitsChannel.com Terms of Use

- Review the entire Terms of Use.
- Click on the box next to **"I Agree to these terms"** and then click the **I Agree** button.



MyBenefitsChannel.com Terms of Use

Welcome to the MyBenefitsChannel.com web site (as it currently exists or is subsequently modified, this "Site"). This Site is offered to you by Sanorbix, LLC ("Sanorbix") conditioned on your acceptance, without modification, of the terms, conditions, policies and notices contained on this page (these "Terms of Use").

Important Note: The contents of this site are for informational purposes only and are thus not intended as a substitute for professional medical advice, diagnosis or treatment. Always seek the advice of your physician or other qualified health provider with any questions you may have regarding a medical condition.

1. Acceptance of Terms

Please read these Terms of Use carefully before using this Site. These Terms of Use govern your use of the Site and any goods or services you may acquire or purchase through the Site.

These terms were last updated on April 15, 2022

I Agree to these terms

[Cancel](#) [I Agree](#)

Step 3: Create your Account Credentials (username and password)

- Enter the email address you use most frequently.

Note: When you have secure messages or employer-sponsored activities to do you will receive a notification to the email address you enter on this page. Your email address is **secure and will not be shared or sold**, and will only be used for employer-related business.

- Your username must be at least 8 characters and cannot contain special characters like <, >, ', ", and &. Usernames must be unique across all accounts. Using your email address as your username is recommended.
- Passwords must be at least 8 characters with at least 1 upper case letter (A-Z), at least one lower case letter (a-z), and at least 1 digit (0-9).
- Passwords cannot contain special characters, your first name, last name or username. Cannot contain certain common passwords or any of your previous 3 passwords.
- Choose a security question from the dropdown list.
- Enter the answer to your security question and then enter it again to confirm your security answer.
- Click the **Save button** to save your account credentials.

Create your account credentials

Email (optional)

Username [Click here for requirements](#)

[X] Close

- Usernames must be unique across all accounts
- Usernames must contain between 8 and 50 characters
- Usernames cannot contain certain special characters like <, >, ', " and &
- Using your email address as your username is recommended

Password [Click here for requirements](#)

[X] Close

- Passwords must contain between 8 and 128 characters
- Passwords must contain at least 1 uppercase letter (A-Z)
- Passwords must contain at least 1 lowercase letter (a-z)
- Passwords must contain at least 1 digit (0-9)
- Passwords cannot contain certain special characters like <, >, ', " and &
- Passwords cannot contain your first name, last name or username
- Passwords cannot contain certain common passwords
- Passwords cannot match any of your previous 3 passwords

Confirm Password

Security Question
Please Select ▼

Security Answer

Confirm Security Answer

Cancel Save

After creating your account credentials, you will automatically be logged into your MyBenefitsChannel account.

Need help or have questions? Contact MyBenefitsChannel Support at support@mybenefitschannel.com